

MIAMI PUBLIC SCHOOLS ENRICHMENT FOUNDATION  
**TERMS OF GRANT**

Congratulations on receiving this award from the Miami Public Schools Enrichment Foundation. Please initial all items below to indicate that you fully understand the obligation of accepting a grant.

\_\_\_\_\_ I understand that my grant funds have been deposited into the Miami Public Schools general fund and all grant supplies are to be purchased according to school district procedure as stated in the School Board Policy Manual.

\_\_\_\_\_ I understand if my grant money is not utilized prior to April 1<sup>st</sup> of the current school year, funding will be withdrawn. All exceptions must be approved by the Foundation Chairman prior to April 1<sup>st</sup>.

\_\_\_\_\_ I understand that equipment and materials purchased with these grant funds become the property of Miami Public Schools. I will notify the site administrator when equipment is received so it can be placed on the school insurance policy.

\_\_\_\_\_ I understand that photographs may be taken of my grant, or that visits may be scheduled to see my "grant at work." I will work with the Foundation office on scheduling.

\_\_\_\_\_ I would be willing to have my students write thank you letters to Foundation Contributors. (Contact Foundation for details.)

\_\_\_\_\_  
Signature of **Grant Recipient**  
Project Description

**2011-2012**  
Grant Year

\$  
Grant Amt.

School

\_\_\_\_\_  
Date Signed

**PLEASE RETURN THIS COPY TO THE ADMINISTRATION OFFICE BEFORE  
PURCHASE OF GRANT MATERIALS.**